

Check list for Gold Standard Report to Police.

[105 Police Non-Emergency | New Zealand Police](#)

1. Detailed report of Incident in chronological order.

- Time of entry
- Descriptions
- Narrative of event
- Time of exit
- Direction of travel
- Vehicle details

2. Statement required from

- Witness(s)
- Reporting staff

3. CCTV footage

- entry
- exit
- movements in store (to match itemised receipts below)
- still photo.

4. Itemised Receipt of items stolen

- Individual values
- Total value of all items.
- Could be by way of till printout.

Provide all the above with the FIRST report.

This will enable Police to action this report in a timelier manner.

Any missing components could cause significant delay.