

2025 Annual & Financial Report



For year ending June 30 2025

THE HIGH STREET
Pukekohe
OF FRANKLIN

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Kia Ora!
We are the
Pukekohe Business Association

Administration



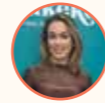
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2025 PBA
Annual General Meeting

34th AGM of the Pukekohe Business Association
29th October, 2025

5:30 pm, 1 Roulston Street, Pukekohe

Agenda

1. Welcome
2. Apologies
3. Confirmation of Minutes
 - Move to accept the Minutes from the 2024 Annual General Meeting, Wednesday, 30th October, 2024
4. President's Report
5. Manager's Report
 - Move to accept the Manager's Report, confirm the proposed FY26 annual plan and budget and accept the draft business plan for FY27 (2026/2027).
6. Treasurer's Report and Annual Financial Statements
 - Move to accept the Treasurer's report, including the FY25 Financial Statements.
7. Proposed budget for FY27 (2026/2027)
 - Move to approve the following financial year 2026/2027 draft budget, which includes a BID targeted rate grant amount of **\$561,600.00** including an **8% increase or \$41,600.00** to the BID targeted rate for the 2027 Financial Year. Further, ask the Franklin Local Board to recommend to the Governing Body the amount of **\$561,600.00** to be included in the Auckland Council draft 2026-2027 annual budget consultation process.
8. Appointment of Auditor
10. Election of Executive Committee
11. Approval of the 2025 Pukekohe Business Association BID Constitution
 - **Special Resolution:** That the Pukekohe Business Association Inc existing constitution (rules) document (last updated October 2022) be replaced with the proposed new constitution (rules) dated October 2025 presented at the Annual General Meeting of the Pukekohe Business Association on 29th October 2025 and that such alterations be effected by replacing the existing constitution document (last updated October 2022) with the proposed Pukekohe Business Association Inc constitution (dated October 2025). A copy of the proposed new constitution (dated October 2025) can be viewed at www.pukekohe.org.nz
 - **Reason:** Legislative changes requiring re-registration as an incorporated society to comply with the Incorporated Societies Act 2022 (2022 Act)
12. General Business

FY25 Executive Committee



Melissa van den Brink
Chairperson
Smith & Sons Renovations & Extensions Franklin



Merritt Watson
Deputy Chairperson
Pik n Mix Lollies



Philippa O'Mara
Treasurer
Engine Room Chartered Accountants



Alan Cole
Franklin Local Board Representative
(Non-Voting)



Alison Daldy
Franklin Hospice Pukekohe



Ash Hawke
SignMax Pukekohe



Maree Trow
Stirling Sports Pukekohe



Max Boniface
Mag & Turbo Pukekohe



Peter Elliott
Computer Food Pukekohe

2024 AGM Minutes

33rd AGM of the Pukekohe Business Association 30th October, 2024

Held at 1 Roulston Street, Pukekohe, Meeting Opened at 5:34 PM, Meeting Chaired by Rupert Ross

Present:

Pukekohe Business Association Members:

Akerei Thompson - Pasifika Digital Knowledge Hub, Alison Daldy - Franklin Hospice, Ash Hawke - SignMax Pukekohe, Catherine Tafto - Loom Shared Space, Chee & Lena Chang - Nutri Fresh (Landlord), Hhdad & Dolly – Landlord, Jimmy Sethi & Viral Munshi- JB Hi-Fi, Mala Uka - Custom Threads, Maree Trow - Stirling Sport, Max Boniface - Mag & Turbo Pukekohe, Melissa van den Brink - Smith & Sons Renovations & Extensions Franklin, Merritt Watson - Pik n Mix Lollies, Nutthida Boonprasert - Modish & Muse, Penny & Rebecca Harwood - Harwood Goldsmiths, Peter Elliot - Computer Food, Philippa O'Mara - Engine Room Chartered Accountants, Syed - Tied Technologies

Staff & Guests:

Alan Cole - Franklin Local Board, Christina Rogstad - Franklin Local Board Economic Broker, Shawna Coleman- PBA, Brooke Druyven- PBA, Logan Soole- PBA, Rupert Ross - PBA Chair, Scott & Josh - Beyond Usual, Sergeant Wayne Paxton- Pukekohe Police

Apologies:

Andrew Baker - Franklin Ward Councillor, Chenay Douglas – PBA, Cristina Halliwell- Halliwell Shoes, Louise Holmes - Red Office, Robyn Driver - Franklin Family Support Services, Sir William Birch - Birch Land Developments, Steph Graham - Pukekohe Rental Cars.

1. Introductions & Welcome

The meeting was declared open at 5:34 p.m. Rupert Ross introduced himself as the current Chairperson of the PBA and facilitator of the meeting. Rupert welcomed all attending guests and acknowledged the presence of esteemed guests.

Rupert reminded everyone that as this is an Annual General Meeting, only full members have speaking and voting rights. The purpose of the meeting was outlined, including the election of the executive committee, the adoption of an auditor, the presentation of financial reports for FY24, and the confirmation of budgets for FY25 and FY26.

2. Apologies

Apologies were noted and accepted as listed.

Moved: Merritt Watson
Seconded: Peter Elliot
CARRIED

3. Approval of 2023 AGM Minutes

It is moved that the minutes of the 2023 Annual General Meeting held on the 30th of October, 2023 are adopted as a true and accurate record.

Moved: Melissa van den Brink
Seconded: Ash Hawke
CARRIED

4. Chairperson's Report

Presented by Rupert Ross, the report highlighted the PBA team's and committee's efforts during the past financial year, noting the success of community events, networking support, and workshops. The Chairperson's Report for the year ending June 30, 2024, was taken as read.

Moved: Rupert Ross
Seconded: Merritt Watson
CARRIED

5. Manager's Report and Annual Plan

Shawna Coleman presented the annual plan, detailing key successes including alignment with the new strategic plan, the Christmas on the Green event, and the addition of 94 new members. Shawna expressed gratitude to her team and the executive committee for their support. With no further questions, the following motions were presented as read:

- Accept the 2023-2024 Manager's report.
- Confirm the 2024-2025 Annual Plan.
- Approve the Draft 2025-2026 Annual Plan.

Moved: Shawna Coleman
Seconded: Philippa O'Mara
CARRIED

6. Treasurer's Report and Annual Financial Statements

Presented by Philippa O'Mara, the report highlighted the support from Franklin Local Board and Eke Panuku for various events and projects. Philippa noted the transfer of certain budget line items into FY25.

With no questions, the following motions were moved:

- Accept the Treasurer's Report for the year ending June 30, 2024 as read.
- Approve the audited accounts for FY24.

Moved: Philippa O'Mara
Seconded: Maree Trow
CARRIED

7. Proposed Budget for FY26

Philippa O'Mara presented the draft budget for FY26, which aligns with the strategic plan and maintains the targeted rate income at \$520,000 (0% increase). It was noted that a rate increase would be necessary for FY27 due to rising costs. With no further questions, the following motions were moved:

- Move to approve the following financial year FY26 draft budget which includes a BID targeted rate grant amount of \$520,000.00, including a 0% increase or \$0.00 to the BID targeted rate grant for the 2025-2026 financial year. Further, ask the Franklin Local Board recommend to the Governing Body the amount of \$520,000.00 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

Moved: Philippa O'Mara
Seconded: Melissa van den Brink
CARRIED

8. Appointment of Auditor

It was proposed that Diane Robinson from Called to Account Ltd be appointed as the auditor for FY25. Diane has served in this capacity for the past 13 years. With no further questions, the motion was moved:

Moved: Philippa O'Mara
Seconded: Maree Trow
CARRIED

9. Election of the Executive Committee

Rupert outlined the committee structure as per the association's constitution, noting the requirement for

- an uneven number of voting members
- no less than 5, no more than 11,
- and the possibility of two non-voting members

Five current committee members do not need to reapply, as they are in their current term on the committee. These members are:

1. Ash Hawke
2. Maree Trow
3. Melissa van den Brink
4. Peter Elliot
5. Philippa O'Mara

This allows for up to six voting and two non-voting positions to be filled.

The following nominees were received and presented:

Voting Members:

- Akerei Thompson - Pasifika Digital Knowledge Hub
- Alison Daldy - Franklin Hospice
- Max Boniface - Mag & Turbo Pukekohe
- Merritt Watson - Pik n Mix Lollies

Non-Voting Members:

- Sergeant Wayne Paxton - Pukekohe Police

As there were no further nominations, the new committee for FY25 was confirmed and welcomed noting that two voting committee member positions remained vacant to be appointed at a later date if required.

Voting Committee members:

1. Alison Daldy - Franklin Hospice
2. Akerei Maresala-Thompson - A&K Thomson Ltd
3. Ash Hawke- SignMax Pukekohe
4. Maree Trow- Stirling Sports Pukekohe
5. Max Boniface- Mag and Turbo Pukekohe
6. Melissa van den Brink – Smith & Sons Renovations & Extensions
7. Merritt Watson- Pik n Mix Lollies
8. Peter Elliot- Computer Food Pukekohe
9. Philippa O'Mara – Engine Room Chartered Accountants

Non-Voting Committee members

1. Alan Cole (Non-Voting Committee Member)
2. Sergeant Wayne Paxton- Pukekohe Police (Non-voting Committee Member)

Moved: Rupert Ross
Seconded: Maree Trow
CARRIED

10. Election of Officers

As per the 2017 AGM Minutes, resolution 9, the election of officers will occur at the first committee meeting on Tuesday, November 26, 2024, at 5:15 PM at the Pukekohe Business Association.

Moved: Peter Elliot
Seconded: Merritt Watson
CARRIED

11. General Business

Rupert Ross thanked all members, the Franklin Local Board, and guests for their participation. Alan Cole acknowledged the work of the PBA and commended Rupert for his leadership, particularly during challenging times like the COVID-19 pandemic.

Meeting Closed: 6:12 PM

Minutes Signed as a true and complete record by the Chairperson at the 2025 AGM:

.....
Chairperson

.....
Date

Reports & Budget

Looking back &
at the years ahead

- Chairperson's Report
- General Manager's Report
- Pukekohe - The High Street of Franklin Brand
- Marketview report
- Annual Plan
- Spend & Budget



Chairperson's Report

As Chairperson of the Pukekohe Business Association, I am honoured to present this report summarising the achievements, challenges, and strategic direction of our organisation for the 2024/2025 financial year.

This year has been a period of challenges and resilience for both our association and the Pukekohe business community.

As we navigated ongoing economic shifts and evolving consumer behavior, our association remained steadfast in its commitment to supporting local businesses and fostering a vibrant commercial environment. We can be proud of the work completed in alignment with our Strategic plan.

Our events and promotions have continued to bring life and connection to Pukekohe throughout the year. Christmas on the Green was once again a huge success and is already shaping up to be another standout event for our community.

We launched the first Mind Your Business evening, giving local business owners a chance to connect and have some fun, while Business and Beers and School Holidays in the Square remained popular fixtures. The new Pukekohe on a Platter campaign was an exciting initiative that saw strong support from our hospitality businesses, and the monthly Farmers & Artisan Markets added great vibrancy to the Town Square over the warmer months.

We've also made strong progress in promoting Pukekohe and supporting our local business environment. The introduction of Pukekohe – The High Street of Franklin has laid the foundation for a unified brand identity the whole town can be proud of.

Safety and security have been key priorities, with increased collaboration between the Pukekohe Police and Auckland Transport improving monitoring and responsiveness. Our placemaking efforts included new murals and the completion of the King Street fringe lighting project, enhancing the town's character. In advocacy, we've provided feedback on Auckland Council's Long Term

Plan and worked closely with Liveable Streets to ensure key roading projects move ahead with minimal disruption to local businesses.

Like many business communities, we faced challenges including rising operational costs, change in consumer habits and changing retail patterns. However, these obstacles also provided opportunities for innovation and collaboration.

The resilience shown by our members is a testament to the strength of our local business network.

I extend my sincere thanks to our executive committee for their hours behind the scenes taking time out of their own business and family to give your energy, and support over the past year. Your commitment is the cornerstone of our success. To Shawna and the team, your hardwork and dedication to ensure that Pukekohe is still a place we all want to do business and shop is second to none.

Lastly to our members thank you for continuing your support of the PBA, your resilience in these challenging economic times does not go unseen.

Together, we will continue to champion the interests of our members and ensure Pukekohe's ongoing prosperity.

Melissa van den Brink
Chairperson



General Manager's Report

The 2024–2025 financial year has been one of both challenge and achievement for the Pukekohe Business Association.

Operating in a tough economic climate, with many local businesses feeling the effects of the current recession, our focus has been on supporting resilience, flexibility, and innovation within our town centre.

Despite the pressures, our business community has continued to adapt and pivot—finding new ways to connect with customers, streamline operations, and collaborate. Through targeted marketing, engaging events, business support initiatives, and advocacy, we've worked to ensure Pukekohe remains a thriving, vibrant hub at the heart of Franklin.

Events & Promotions

We successfully delivered seven high-quality community events, including **Christmas on the Green**, two **School Holidays in the Square**, and four **Rhythm in the Square** evenings – each contributing to a lively, welcoming atmosphere in the town centre.

A key highlight of the year was the introduction of the **Farmers & Artisan Markets**, held from September to June on the first Sunday of each month. These markets have quickly become a local favourite, showcasing local produce, crafts, and creativity while encouraging Sunday trading in town. We also brought festive cheer to Pukekohe with the installation of the **Town Christmas Tree** and several Christmas promotions aimed at encouraging local spending and community connection during the holiday season.



Marketing & Advertising

This year saw the completion and rollout of our **"Pukekohe – The High Street of Franklin"** brand, a project designed to position our town as the beating heart of Franklin. Marketing campaigns ran across our social media channels, celebrating the people, places, and stories that make Pukekohe unique. We also continued our monthly boosted sector reels, extending our reach across South Auckland and the wider Franklin area, and building awareness of all that Pukekohe has to offer.



Business Support

Supporting our members remains at the heart of what we do. Over the year, we hosted a **variety of workshops** including three Social Media Masterclasses, an AI workshop, a Stress & Resilience session with Dr Lehan Stemmet, a Trade Breakfast featuring resilience expert Lance Burdette, Coffee with a Cop, and a Sales Workshop.

Our **Subsidy Program** continues to be one of our most valued initiatives, with 55 businesses benefiting from a range of support, from advertising to CCTV and security upgrades.

Business & Beers continues to go from strength to strength, with hosts booked out more than six months in advance and record attendance each month. It's been fantastic to see the tangible benefits this event provides—new business connections, local collaborations, and lasting friendships.

We also completed a **meeting room renovation**, creating a welcoming space for members to use for client meetings and small gatherings.

Safety & Security

The migration of **Pukekohe's CCTV network** to Auckland Transport created a few challenges for our monitoring team at CPNZ, with occasional connectivity and export limitations. However, this transition has significantly expanded our coverage, with access to over 20 cameras in Pukekohe and 30 across the wider Franklin district. We are now well on our way to achieving our goal of becoming the monitoring hub for Franklin.

We trialled several solutions to address **slippery paver's** in key areas of King Street. While some products showed promise, they did not meet long-term durability standards. We'll continue to advocate for and explore better solutions to this ongoing challenge.



Placemaking & Beautification

Our placemaking efforts continued to enhance the town's character and appeal. **Four high-quality murals** were installed around Pukekohe, celebrating the rich culture and people of our community. The **King Street fringe lighting project** was also completed, adding warmth and atmosphere to the town centre at night.



Advocacy

Advocacy remains a vital part of our work. The installation of the **new pedestrian crossings** and **traffic lights** has greatly improved safety for those navigating the town centre, particularly school children and elderly pedestrians. Throughout construction, contractors worked closely with the PBA to minimise disruption for nearby businesses.

We also reworked our constitution to ensure compliance with the new Incorporated Societies Act, and successfully deferred proposed changes to the **Massey Avenue car park**, advocating for solutions that better meet the needs of our business community.

Administration

This year marked several changes within our team. We were thrilled to welcome back **Chenay Douglas** from maternity leave, and to introduce **Brooke Druyven** as

our Marketing and Communications Coordinator and **Alexandra Hind** as our Operations Assistant. We also said farewell to **Logan Soole**, who relocated to England to join his partner Lauren – we wish him all the best on his new journey.

I am incredibly proud of the work our team has accomplished this year. Their creativity, dedication, and passion for making Pukekohe a great place to live and do business shines through in every project we undertake.

We are also extremely fortunate to have a committed and selfless **Executive Committee**, who volunteer their time and expertise for the greater good of our business community. Their ongoing support, encouragement, and belief in our vision continue to drive us forward.



Looking Ahead

As we move into the next financial year, our focus is on building momentum and deepening the value we provide to members. The introduction of the **Pukekohe Good Guys Programme** has already shown great success within its first four months. Acting as our ambassadors, the Good Guys play an important role in reporting graffiti and maintenance issues—helping to maintain a cleaner, more welcoming town centre.

We'll continue to invest further into our **CCTV network**, expanding coverage and capability to enhance safety for all. In addition, we'll be utilising our new **"Pukekohe – The High Street of Franklin"** brand to its full potential, advocating for **FlagTrax** installation through Auckland Council and exploring new marketing opportunities that attract visitors from far and wide.

Together, we'll keep championing our town as the vibrant, connected heart of Franklin.

Shawna Coleman General Manager



THE HIGH STREET Pukekohe OF FRANKLIN

You may remember that last year's AGM featured the presentation of "Pukekohe- The High Street of Franklin" brand.

Since then, we've finalised the concept, created the supporting assets, and begun rolling them out.

This brand has been created to position Pukekohe as the beating heart of Franklin – a thriving hub for retail, hospitality, services, events and more.

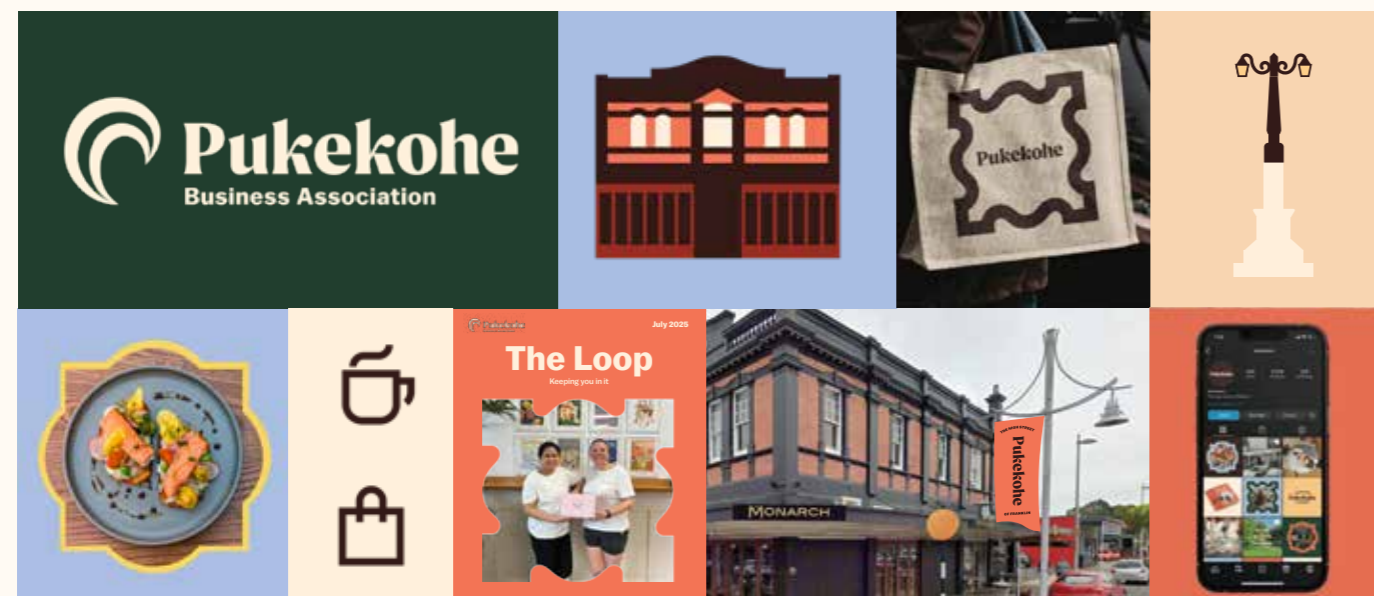
As Franklin grows, it allows us to confidently tell Pukekohe's story to the wider region, highlighting opportunities for business, community, and investment.

Inspired by our rich heritage, the brand nods to the character of our iconic buildings and celebrates Pukekohe's role as a gathering place for generations. While embracing progress, it remains rooted in the rural charm and strong community values that define us.

From digital marketing and signage, to events and tourism, Pukekohe - The High Street of Franklin will be the core identity the Pukekohe Business Association uses to promote business in our town.

So far, we've completed the following initiatives as part of the rollout:

- Train Station activation – celebrated the reopening of the Pukekohe Train Station with local musicians busking onboard and wearing branded High Street merchandise to welcome people back to Pukekohe.
- Re-branding our key platforms and collateral, including The Loop. This not only involved a revised layout, but also a stronger focus on value driven content for businesses.
- Exploring new flag track options for Manukau Road.
- Created branded merchandise for use at market days.
- Applied the new brand across social media to build awareness and engagement.



Marketview Report

Reviewing the 2025 financial year

FY25 Quarterly Spend	Total Spend	Total Transactions	Average Value
July, August, September	\$168m	2.7m	\$62.05
October, November, December	\$190m	2.9m	\$63.80
January, February, March	\$165m	2.7m	\$61.62
April, May, June	\$167m	2.7m	\$62.26

Pukekohe's spending held pretty steady over the 2024–25 financial year, with a clear bump over the busy Christmas period. Between October and December, total spending hit \$190m – the highest of the year – before easing back to around \$165–\$167m in the following quarters.

Transaction numbers stayed consistent at around 2.7m to 2.9m each quarter, and the average spend per transaction hovered between \$61 and \$64.

Overall, it's a picture of stable local spending with a predictable seasonal lift during the festive months.

FY25 Sector Spend	Spend	% Change year on year
Accommodation	\$62.1K	-23.0%
Apparel and Personal	\$34.4m	-0.3%
Cafes, Restaurants, Bars and Takeaways	\$65.6m	1.3%
Department Stores and Leisure	\$129.5m	0.3%
Fuel and Automotive	\$103.1m	-3.3%
Groceries and Liquor	\$271.6m	0.6%
Home, Hardware and Electrical	\$70.3m	-14.9%
Other Consumer Spending	\$16.4m	-5.6%

Spending across Pukekohe's retail sectors has held steady over the past year, with a few notable shifts. Groceries and liquor continue to lead at \$271.6 million, up slightly by 0.6%, while cafes, restaurants, bars, and takeaways also saw a small lift of 1.3%, showing locals are still enjoying eating out. Department stores and leisure spending stayed consistent, as did apparel and personal items.

However, some areas softened – home, hardware, and electrical dropped nearly 15%, and accommodation was down 23%, likely due to fewer visitors or reduced travel. Overall, the data shows steady local spending, with everyday essentials and hospitality leading the way.

Annual Spend Trend	Total spend	Trend
Jul 2018 - Jun 2019	\$264.7m	-
Jul 2019 - Jun 2020	\$538.0m	+103.3%
Jul 2020 - Jun 2021	\$578.2m	+7.48%
Jul 2021 - Jun 2022	\$601.1m	+3.96%
Jul 2022 - Jun 2023	\$687.9m	+14.45%
Jul 2023 - Jun 2024	\$704.8m	+2.46%
Jul 2024 - Jun 2025	\$690.9m	-1.97%

Pukekohe's total spend has grown significantly over the past seven years, climbing from \$264.7m in 2018–19 to a peak of \$704.8m in 2023–24.

Growth has slowed in recent years, with FY25 seeing a slight dip to \$690.9m, down 1.97% on the previous year.

Overall, the trend shows strong long-term growth, though more recent years suggest the market is stabilising after several years of rapid increases.

Auckland spend benchmark	FY25 Total Spend
Newmarket- \$2.5 Targeted Rate	\$709.2m
Westgate- \$499,219 Targeted rate	\$704.7m
Pukekohe- \$520,000 Targeted rare	\$690.9m
Mt Wellington / Sylvia Park- Not a BID	\$640.6m
Silverdale- \$545,900 Targeted rate	\$532.3m

When comparing spending across Auckland's key retail hubs, Pukekohe holds its own impressively. With total spend reaching \$690.9m in FY25, it's sitting just behind Newmarket (\$709.2m) and Westgate (\$704.7m) – both much larger centers.

That places Pukekohe ahead of major destinations like Sylvia Park/Mt Wellington (\$640.6m) and Silverdale (\$532.3m), showing the town's strong local economy and loyal shopper base.

It's a great sign that Pukekohe continues to punch above its weight when it comes to consumer spending.

Annual Plan

Work plan overview for FY26 & FY27

This Annual Plan has been written in accordance with our 2023-2028 Strategic Plan and covers planned activities over the 26 & 27 financial years.

PRIORITY 1 : SUPPORTING BUSINESS PROSPERITY				
INITIATIVE	ACTIONS	BUDGET FY26	BUDGET FY27	SUCCESS CRITERIA
Advertising & Marketing	Marketing & Advertising- launch promotional campaigns, advertising and giveaways to showcase local businesses, attractions, and events and promote these through social media, print media, including Christmas and celebration promotions.	\$26,000	\$26,000	• Promotions and strategies developed and undertaken.
	Website- continue to use the PBA website as a way to communicate to our members and the public highlighting the new commercial brand- Pukekohe- The High Street of Franklin.	\$5,000	\$5,000	• Increased website traffic and SEO rankings
Events & Promotions	Events- continue to organise well-targeted events to showcase Pukekohe during major holidays and off-peak periods including School Holidays in the Square (April & October), Farmers Markets & Town Square activations, (September - May), Christmas on the Green (November/December), Large scale member event (FY26)	\$68,000	\$60,000	• Events/ Promotions held & number of people estimated to have attended
	Social Media & Commercial promotions- continue to strengthen our social media channels with monthly sector focus and high engagement content. Introduce 2 new commercial promotions and continue with Christmas promotions.	\$10,000	\$15,000	• Number of new 'likes' and 'Follows' on our Facebook page and general engagement.
Pukekohe Branding Project	"Pukekohe - The High Street of Franklin" Brand development- continue to evolve the Pukekohe branding, in conjunction with the Franklin branding and website highlighting its unique offerings and encourages both businesses and visitors to the area.	\$36,000	\$10,000	• Produce a strong marketing plan utilising Pukekohe - The High Street of Franklin Brand.
Business Support & Development	Business Hub- Utilising the small business support hub, offering workshops, training, and seminars on various aspects of business management.	\$3,000	\$3,000	• Hold at least six member workshop events in the Financial year
	Subsidy Programme- Continue to encourage utilisation. Allow businesses to reapply after 5 years	\$31,000	\$31,000	• 100% allocation
	Mentorship Programme- Pairing PBA members together to establish working relationships and support	\$1,000	\$1,000	• 5 business mentor pairings established
Connect & Collaborate	Strengthen Member Engagement - Hold regular sector meetings and monthly Business & Beers to understand the needs of our members	\$8,000	\$8,000	• Hold at least six member networking events in the financial year
	Communications- Continue to produce the Bi Monthly Loop magazine and provide information to our members via our weekly EDM	\$32,000	\$27,500	• Produce 6 high quality publications in the financial year
	Community Connections support community-led initiatives via sponsorship that align with our Strategic outcomes and goals	\$5,500	\$5,500	• Sponsor local events & initiatives that are strategically aligned
	Business to Business- Establish a Initiatives and events that support business to business trading	\$1,000	\$1,000	• Produce a B2B trade initiative

PRIORITY 2 : ENHANCING A SAFE & ATTRACTIVE BUSINESS ENVIRONMENT				
INITIATIVE	ACTIONS	BUDGET FY26	BUDGET FY27	SUCCESS CRITERIA
Safety & Security	Community Engagement for Safety- support the progression of monitoring for town CCTV and ANPR system at the Pukekohe Police station by CPNZ.	\$5,000	\$5,000	• Town CCTV and ANPR to be monitored overnight
	CCTV Project- collaborate with law enforcement, Auckland Council, Auckland Transport, Franklin Local Board and other key organisations to help progress the CCTV network to create a safe environment for businesses and customers.	\$12,000	\$12,000	• Additional cameras installed in the BID area
	Crime Reduction and Other Safety Initiatives- continue to expand and support The Good Guys programme and celebrate the benefits of their work	\$61,750	\$61,750	• Consistent reporting and completion of maintenance and security issues by The Good Guys
Placemaking & Beautification	Attractive Commercial Spaces- continue to install, purchase and maintain Christmas decorations, and maintain the King Street fringe lighting project	\$55,810	\$15,000	• Install Christmas decorations and ensure Fringe Lights operate effectively
	Commercial Placemaking- Enhance our commercial areas by advocating for the approval of FlagTrax and collaborate with key partners for new Welcome to Pukekohe signs.	\$10,000	\$35,000	• Successful FlagTrax approval from Auckland Transport and the installation by FY27
	Beautification Initiative- continue to advocate for town centre cleanliness, including reporting of unclean pavements, mowing needs, weeds removal, lighting maintenance, graffiti management and town tidiness.	\$1,000	\$1,000	• Decrease time taken to remove graffiti • Decrease in maintenance issues

PRIORITY 3 : ADVOCACY LEADING TO POSITIVE OUTCOMES				
	ACTIONS	BUDGET FY26	BUDGET FY27	SUCCESS CRITERIA
Advocacy	Advocacy on Plans & Infrastructure- continue to advocate in the interests of business in Pukekohe by providing feedback on changes in bylaws and other proposals by Council and CCO's.	-	-	• Advocate on changes in bylaws and other proposals by Council and CCO's
	BID Legal Expense- Ensure the Association operates under the BID Policy and follows the PBA Constitution requirements	\$2,000	\$2,000	• Process and policies adhered to
	Policy Monitoring & Advocacy continue to monitor and advocate in the best interests of our members	\$-	\$-	• Submissions given on topics and issues of interest
	Collaboration with Industry Associations- continue involvement with the BID advocacy group speaking directly with Auckland Council.	\$3,000	\$3,000	• Involvement with BID advocacy group continue annual visits

Annual Budgets

FY 25 (2024-2025) Total Expense
 FY 26 (2025-2026) Confirmed Budget
 FY 27 (2026-2027) Draft Budget

FINANCIAL OVERVIEW	FY25 (Total Expense)	FY26 (Confirmed budget)	FY27 (Draft budget)
Total income (includes brought forward from previous year)	1,134,295	972,956	786,096
Total expenditure (Operational & Strategic)	756,952	748,460	701,227
Capital expenditure (Net of Depreciation)	34,387	-	-
Total carry forward into next financial year (carry forward includes disaster recovery)	342,956	224,496	84,869

INCOME	FY25 (Total Income)	FY26 (Confirmed budget)	FY27 (Draft budget)
Auckland Council BID Funding (targeted rate)	520,000	520,000	520,000
Auckland Council BID Funding Proposed targeted rate increase 8%	-	-	41,600
Membership Income	3,500	-	-
Franklin Local Board Events- Christmas on the Green, Matariki	15,000	10,000	-
Grant Funding- Events & Placemaking Eke Panuku (Auckland Urban Development Office), Manukau Beautification Trust	118,719	40,000	-
Advertising & Sponsorship Income Event sponsorship, Loop advertising income	33,242	34,000	-
Other Income Interest, event tickets & other income	36,276	26,000	-
Brought Forward (from previous financial year)	407,558	342,956	224,496
TOTAL INCOME	1,134,295	972,956	786,096

Between FY17 and FY21, the Pukekohe Business Association managed its spending carefully, building healthy reserves that proved vital during COVID-19. These funds allowed us to act quickly, providing extra security and business support when it was most needed.

Since FY22, we've invested in new initiatives that deliver greater value for members, funded largely from those reserves. However, as a result, we are now spending more than we receive through the BID targeted rate. To sustain our current level of services, a gradual rate increase is needed over the next five years. Between FY17 and FY25, there have been only two rate increases—totaling \$58,000—showing our prudent approach. The proposed rise is modest, simply bringing income in line with current costs to ensure ongoing service delivery. Key initiatives supported by this increase include:

The Good Guys Programme

This initiative improves safety, supports crime reporting, town cleanliness, and graffiti removal. It's been well received and is already making a measurable difference.

Town Beautification and Promotion

We're expanding our "Pukekohe – The High Street of Franklin" brand with new marketing, radio campaigns, and street flags to position Pukekohe as a great place to shop, live, work, and play.

Welcome to Pukekohe Signs

In partnership with the Auckland Urban Development Office and Franklin Local Board, we'll refresh Pukekohe's entry signs to create a strong first impression and reflect our town's vibrancy.

This increase isn't about expanding beyond our means—it's about maintaining stability and protecting long-term value. Supporting it ensures we can continue representing and promoting Pukekohe's business community, keeping our town safe, attractive, and thriving.

EXPENSE	FY25 (Total Expense)	FY26 (Confirmed budget)	FY27 (Draft budget)
Administration			
Personnel Costs	271,443	283,250	293,620
Office Expenses	29,322	32,150	26,457
Executive and Strategic Expenses	2,554	7,000	3,500
Property Expenses	34,632	41,400	41,400
Depreciation	8,544	8,500	8,500
Total	346,496	371,400	373,477
Promotion of Pukekohe and its Businesses			
Marketing & Advertising	24,638	31,000	31,000
Events & Promotions	172,336	78,000	75,000
Pukekohe Branding Project	28,270	36,000	10,000
Total	225,244	145,000	116,000
Business Support & Development			
Business Hub	956	3,000	3,000
Member Subsidy Programme	27,229	31,000	31,000
Mentorship Programme	-	1,000	1,000
Total	28,185	35,000	35,000
Connect & Collaborate			
Strengthen Member Engagement	4,252	8,000	8,000
Communication	24,108	32,000	27,500
Community Connections	2,652	5,500	5,500
Business- to -Business	-	1,000	1,000
Total	31,012	46,500	42,000
Safety & Security			
Community Engagement for Security	5,210	5,000	5,000
Community CCTV	18,831	12,000	12,000
^a Crime Reduction & other safety initiatives	-	61,750	61,750
Total	24,041	78,750	78,750
Placemaking & Beautification			
Attractive Commercial Spaces	69,001	55,810	15,000
Commercial Placemaking Projects	-	10,000	^b 35,000
Beautification Projects	28,972	1,000	1,000
Total	97,974	66,810	51,000
Advocacy Expenses			
Advocacy on council plans & infrastructure	-	-	-
BID Legal Expense	3,550	2,000	2,000
Policy Monitoring & Advocacy	-	-	-
Collaboration with industry associations BID Hui	-	3,000	3,000
Total	3,550	5,000	5,000
STRATEGIC OUTCOMES TOTAL	817,200	748,460	701,227

^a The Good Guys Programme is allocated here

^b \$25,000 of FY26 carry forward has been allocated to the Flag Trax project

Financial Reports

July 2024- June 2025

- Treasurer's Report
- Independent Auditor's Report
- Statement of Financial Performance
- Statement of Financial Position
- Notes to the Financial Statements



Treasurer's Report

As Treasurer, I present an overview of our financial performance for the fiscal year spanning from July 2024 to June 2025, (FY25), and how the Association performed against budget.

FY25 Financial Snapshot:

Deficit from Operations: The Association delivered an actual deficit of \$30,216 for FY25, compared to a planned budgeted deficit of \$151,527.

The highlights of our financial performance is as follows:

- The Association received \$125,719 of funding from Auckland Council (via Eke Panuku and Franklin Local Board). The Association was able to run a wide range of events and activations to promote Pukekohe in line with one of our key strategic objectives. These initiatives sometimes involved additional member sponsorship to ensure that the events were managed within budget.

The financial highlights are as follows:

- We generated an additional \$19,212 in revenue from associate memberships and interest income, which are never factored into our budgeted income.
- Christmas costs were lower than budgeted – the Association did not purchase new decorations which also reduced the cost of installation.
- The Association continued to be involved in and fund the final design stage of the Pukekohe Branding project. Implementation of the project was carried over to FY26.
- Costs of networking and member workshops were lower than budgeted
- A \$10,000 budget for strategic planning updates was not required
- Staff expenses were higher than budgeted due to the recruitment of an additional staff member to work in the team to support member activities.
- Although a number of placemaking activities were completed, the final stage of the King Street lights project was carried forward to the start of FY26.

The Association has accumulated funds of \$386,126 at 30 June 2025, which includes \$21,044 of funds reserved for Disaster Recovery and Continuity purposes.

Our budget for FY26 and proposed for FY27 sees the accumulated funds reduced significantly as only limited funding is expected from Franklin Local Board and Eke Panuku's successor in these years, while we maintain the range of events and activations to support and promote business in Pukekohe.

Our carry forward surplus at the end of FY27 is sufficient to cover three months of operating expenses beyond the end of the financial year.

Our proposed Targeted Rate Funding increase in FY27 will provide funding to operate the Good Guys Ambassador programme which would not be possible without the increase in funding. Looking beyond FY27, our forecasts indicate that we will have little carried forward surpluses and our costs will be higher than our income. Our members are therefore likely to see annual increases in the targeted rate funding if we are to maintain the current level of activity to promote business in Pukekohe.

I confirm that the Committee maintains a Register of Interests which is reviewed at each Committee meeting. The Financial Statements contains the key Accounting Policies for the Association. We remain committed to prudent financial practices and eagerly anticipate the opportunities that lie ahead in FY26 and beyond.

Philippa O'Mara
Treasurer



INDEPENDENT AUDITOR'S REPORT

To the Members of Pukekohe Business Association Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of **Pukekohe Business Association Inc.** comprising the Statements of Financial Performance and Position and Notes to the Financial Statements including the Statement of Accounting Policies for the year ended **30 June 2025**.

Opinion

In our opinion the accompanying financial statements

- present fairly in all material respects the Statement of Financial Position of the Association as at 30 June 2025 and Statement of Financial Performance and Notes to the Financial Statements including the Statement of Accounting Policies for the year ended **30 June 2025**.
- In accordance with s) 23 Of The Incorporated Societies Act 1908 and the Association's rules. These are special purpose statements intended for the use of members only. (A new Act came into being in April 2022 and the Association will be adopting the PBE-SFR-A (NFP) accounting standard once it has re-registered under the new Act.
- Dated this day **30 September 2025**

Basis of Opinion

We conducted our audit of the Financial Statements comprising Statements of Financial Performance and Position; Notes to the Financial Statements including the Statement of Accounting Policies in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditors Responsibilities for the audit of the Financial Statements* section of our report. We are independent of **Pukekohe Business Association Inc.** in accordance with Professional and Ethics standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the NZ Auditing and Assurance Standards Board and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with or interest in **Pukekohe Business Association Inc.**

The Responsibility of the Executive for the Financial Statements

The Executive are responsible for

- a) the preparation and fair presentation of the financial statements in accordance with s) 23 Of the Incorporated Societies Act 1908 and the Association's rules.
- b) for such internal controls as the Executive determine are necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements the Executive are responsible on behalf of **Pukekohe Business Association Inc.** for assessing the entity's ability to continue as a going concern and disclosing as applicable any matters related to the going concern basis of accounting.

(continued on second page)



INDEPENDENT AUDITOR'S REPORT (for 30 June 2025 continued from previous page)

To the Members of Pukekohe Business Association Inc.

Auditor's Responsibility for the Audit of the Financial Statements

Our objective is to obtain reasonable assurance about whether the financial statements are free from material misstatement whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement if it exists. Misstatements can arise from fraud or error and are considered material if individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with (ISAs (NZ) we exercise judgement and maintain professional scepticism throughout the audit, we also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of the internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of the use of the going concern basis of accounting by the Executive and based on the evidence obtained whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude a material uncertainty exists, we are required to draw attention in our audit report to the related disclosures in the financial statements or if such disclosures are inadequate to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However future events or conditions may cause the entity to cease to continue as a going concern.

We communicate with the Executive regarding among other matters the planned scope and timing of the audit and significant audit findings including any significant deficiency in internal control that we identify during the audit.

Called to Account Limited

Signed by Diane Robinson CA, BTheol, Director for Called to Account Limited, Auditor,
Auckland **30 September 2025**



Statement of Financial Performance

Pukekohe Business Association Inc.
For the year ended 30 June 2025

	NOTES	2025	2025 OVERALL BUDGET	2024
Revenue				
Auckland Council Separate Rate Fund		520,000	520,000	500,000
Franklin Local Board Grant Funding	5	5,000	5,000	12,110
Other Auckland Council Grant Funding	5	70,313	62,798	10,000
Other Grants Received	5	58,406	49,960	10,000
Member Sponsorship Income - Events and Activations		30,887	19,000	41,703
Event Ticket Revenue		13,561	-	-
Business Awards Income		-	-	33,071
Associate Memberships		3,500	-	3,750
Advertising Income		2,355	-	4,486
Interest Income		15,712	-	20,132
Other Revenue		7,004	-	8,249
Insurance Recovery		-	-	27,826
Total Revenue		726,737	656,758	671,328
Expenses				
Staff Expenses	6	271,444	251,720	201,856
Marketing Initiatives & Collateral	7	112,583	171,785	123,959
Events	8	168,038	77,500	189,785
Christmas Expenses	9	17,747	50,004	40,947
Community Initiatives including Placemaking and Security	10	108,907	108,484	23,771
Office & Committee Expenses	11	35,661	45,796	25,512
Property Expenses	12	35,077	90,496	33,873
Business Hub- Disaster Support & Wellbeing		-	5,000	-
Depreciation		7,494	7,500	13,270
Total Expenses		756,952	808,285	652,974
Surplus/(Deficit) for the Year		(30,216)	(151,527)	18,354

Statement of Financial Position

Pukekohe Business Association Inc.
As at 30 June 2025

	NOTES	30 JUN 2025	30 JUN 2024
Assets			
Current Assets			
Bank accounts and cash		518,493	382,784
Debtors and prepayments	1	46,211	97,641
GST		11,506	3,883
Total Current Assets		576,210	484,307
Non-Current Assets			
Property, Plant and Equipment	1	39,978	9,514
Total Non-Current Assets		39,978	9,514
Total Assets		616,188	493,821
Liabilities			
Current Liabilities			
Creditors and accrued expenses		100,063	24,520
Income in Advance	4	130,000	52,960
Total Current Liabilities		230,063	77,480
Total Liabilities		230,063	77,480
Total Assets less Total Liabilities (Net Assets)		386,126	416,341

These statements should be read in conjunction with the accompanying Notes to the Financial Statements and the attached Audit Report.



The accompanying Notes form an integral part of these Financial Statements and the attached Audit Report.



NOTES 30 JUN 2025 30 JUN 2024

Accumulated Funds

	30 JUN 2025	30 JUN 2024
Opening Balance	416,341	397,987
Current Year Earnings		
Current year earnings		
Current Year Earnings	(30,216)	18,354
Total Current year earnings	(30,216)	18,354
Total Current Year Earnings	(30,216)	18,354
Total Accumulated Funds	386,126	416,341

Signed:



Chairperson



Treasurer

Date: 29/9/25

The accompanying Notes form an integral part of these Financial Statements and the attached Audit Report.

Notes to the Financial Statements

Pukekohe Business Association Inc. For the year ended 30 June 2025

1. Statement of Accounting Policies

Reporting Entity

Pukekohe Business Association is an incorporated society registered under the Incorporated Societies Act 1908 and is domiciled in New Zealand. The Financial Statements are not prepared for external users and are accordingly described as special purpose reports.

Basis of Preparation

Measurement base

The measurement base adopted is that of historic cost, unless otherwise indicated. The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified. Accrual accounting is used to recognise expenses and revenues when they occur.

Income recognition

Business Improvement District Grants are recognised at time of receipt, the final income may be adjusted post balance date depending on the collections received by the Council from ratepayers.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurements of earnings and financial position have been applied:

- Accounts Receivable are stated at their estimated net realisable value.
- Fixed assets are stated at cost less accumulated depreciation. Assets are depreciated over the expected life of the assets. Assets with an expected life of less than 3 years have been expensed in the year of purchase.
- From 1 July 2023, any large items purchased eg Christmas Decorations, for which the association derives no economic benefit, are expenses in the year of purchase.
- Vouchers and prizes issued and not yet redeemed at balance date have been included in liabilities, as applicable.
- Income in Advance liabilities arise when money has been received in advance of a particular event or activation occurring.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Pukekohe Business Association Inc. is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.



These notes should be read in conjunction with the attached Audit Report.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

2. Capital Commitments

At balance date capital commitments were \$26,015 (excl GST) for the extension to the main street Fringe Lighting project (30 June 2024: \$33,011 for Business Hub Fit out).

3. Contingent Liabilities

There are no contingent liabilities at balance date.

4. Auckland Separate Rate Fund

The annual income figure is set by the Association in their budget and approved by Auckland Council. Auckland Council collect it via the rates system. The council remit the budgeted income in instalments to the Association during the financial year. If the council's actual collections from ratepayers differ the Association may owe or be owed an adjustment amount. The adjustment will be recognised at the time of the related cash transaction.

	2025	2025 OVERALL BUDGET	2024
5. Grants and Funding			
Auckland Council via Eke Panuku			
School Holiday Promo Funding	10,000	10,000	10,000
Event funding- Farmers Market	30,313	22,798	-
Event funding- Rhythm in the Square	20,000	20,000	-
Event Funding- Matariki	10,000	10,000	-
Total Auckland Council via Eke Panuku	70,313	62,798	10,000
Franklin Local Board			
Security Grant	-	-	12,110
Grant for Events	5,000	5,000	-
Total Franklin Local Board	5,000	5,000	12,110
Other Grants			
Placemaking Grant	58,406	49,960	10,000
Total Other Grants	58,406	49,960	10,000
Total Grants and Funding	133,719	117,758	32,110



These notes should be read in conjunction with the attached Audit Report.

	2025	2025 OVERALL BUDGET	2024
6. Staff Expenses			
Wages / Kiwisaver	262,191	240,000	191,309
Personnel- ACC	1,149	500	-
Personnel - Training & Conferences	2,975	5,000	4,252
Personnel- Payroll processing	1,228	720	944
Personnel- Recruitment	3,188	3,500	5,351
Personnel- Travel	715	2,000	-
Total Staff Expenses	271,444	251,720	201,856

7. Marketing Initiatives & Collateral

	2025	2025 OVERALL BUDGET	2024
Communications, Marketing and Promotions			
Branding- Collateral	1,145	5,000	-
Branding- Pukekohe Brand	27,125	50,000	18,000
Marketing Collateral & Advertising	23,905	25,008	36,646
Advertising- Radio Advertising	-	-	1,000
Communication- The Loop	21,905	24,750	22,166
Marketing- Social Media giveaways	1,064	2,004	738
Website - Updates	2,861	5,000	3,818
*marketview	-	-	5,250
Total Communications, Marketing and Promotions	78,005	111,762	87,618

Member Subsidy Funding

Subsidy- Business Advice and Training	5,347	5,004	2,785
Subsidy- CCTV and Security Member	7,150	5,004	6,500
Subsidy- Advertising	3,369	5,004	3,870
Subsidy - Health & Safety	1,449	5,004	500
Marketing Subsidy	4,988	5,004	8,900
Subsidy - Shop Tidy	4,926	5,004	8,378
Total Member Subsidy Funding	27,229	30,024	30,932

Membership Focus

Commercial Promotions	1,696	4,000	3
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Webinars/Networking

Networking	3,852	9,999	4,985
Networking- Sector meetings	400	5,000	-
Business Hub- Member Workshops & Training	956	3,000	-
*Other Meeting Expenses	370	-	420
Total Webinars/Networking	5,579	17,999	5,405

Membership Pack	75	2,000	-
Total Membership Focus	7,349	23,999	5,409

Total Marketing Initiatives & Collateral	112,583	165,785	123,959
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These notes should be read in conjunction with the attached Audit Report.

	2025	2025 OVERALL BUDGET	2024
8. Events			
Events- Fashion Show	10,702	10,000	-
Events- Rhythm in the Square	20,197	5,000	-
Events - Farmers market	29,960	-	-
Events- Kai Franklin	13,970	5,000	-
Events- Matariki	11,329	7,500	8,995
Major Event - Christmas on the Green	64,544	40,000	63,608
Events- School Holidays in the Square	17,338	10,000	20,510
Business Awards	-	-	96,673
Total Events	168,038	77,500	189,785

	2025	2025 OVERALL BUDGET	2024
9. Christmas Expenses			
Christmas - New Decorations	-	15,000	39,867
Christmas Promotions	1,633	5,000	1,080
Christmas - Installation & Storage	16,114	25,000	-
*Christmas Expenses	-	5,004	-
Total Christmas Expenses	17,747	50,004	40,947

	2025	2025 OVERALL BUDGET	2024
10. Community Initiatives			
Safety- Crime reduction	-	2,000	-
Security- Community Initiaves	210	4,000	-
Security- Monitoring & Patrols	5,000	5,000	-
Placemaking- Lighting	-	4,000	-
Placemaking- Wayfinding	-	6,000	-
Beautification - Murals	28,973	37,000	-
Beautification - Initiatives	-	1,000	-
King St - Fringe Lighting	50,649	20,000	-
King St - Fringe Lighting maintenance	2,592	7,992	-
CCTV- Hub upgrades	7,752	4,000	-
CCTV - New Cameras	10,035	10,000	-
CCTV - Connections	1,044	1,992	-
Placemaking	-	-	4,737
Community- Events Sponsorship	2,500	5,000	2,857
Security	-	-	15,377
Community- PBA Scholarship Programme	152	500	-
WiFi	-	-	800
Total Community Initiatives	108,907	108,484	23,771



These notes should be read in conjunction with the attached Audit Report.

	2025	2025 OVERALL BUDGET	2024
11. Office & Committee Expenses			
Bad Debts	1,050	-	-
Admin- Meeting Expenses	905	1,000	185
Strategic- Planning & Updates	-	10,000	4,098
Meeting Expenses & AGM	2,554	2,146	4,387
Accounting & Audit	6,240	6,400	5,850
Finance- Bank Fees	65	100	68
Computer Expenses & Subscriptions	15,003	11,450	7,662
Office Expenses	2,703	1,750	1,044
Office- Equipment	773	2,500	-
Admin- Printing & Stationary	559	2,450	697
Telephone & Internet	2,259	3,000	1,521
Advocacy- Legal expenses	3,550	5,000	-
Total Office & Committee Expenses	35,661	45,796	25,512

	2025	2025 OVERALL BUDGET	2024
12. Property Expenses			
Business Hub- Fit out	-	50,000	-
Rent & Outgoings	26,144	30,492	25,339
Property- Insurance	5,234	4,000	4,993
Property- Cleaning	2,963	3,504	3,538
Office- Furniture	445	1,500	-
Property- Repairs & Maintenance	291	1,000	4
Total Property Expenses	35,077	90,496	33,873



These notes should be read in conjunction with the attached Audit Report.

THE HIGH STREET

Pukekohe

OF FRANKLIN

General Information



The Pukekohe Business Association represents the commercial businesses of Pukekohe.

Physical Address

217 King Street, Pukekohe

Postal Address

PO Box 1240, Pukekohe 2340

Telephone

09 910 0137

Website

www.pukekohe.org.nz

Email

info@pukekohe.org.nz

GST

10-675-294

Legal Status

Incorporated Society 511878